

FLATHEAD COUNTY FAIR COMMISSION

Meeting minutes from July 9, 2015

The July 9, 2015 meeting was called to order by Sam Nunnally at 6:39 pm in the Expo Building at the Flathead County Fairgrounds

Roll call of members: Michael Moffitt, Butch Woolard, Sam Nunnally, Wes McAlpin and Gary Krueger were present.

Guest present: Karen Enger, Mark Niemeyer, Tammy Skramovsky, Tara Fugina, Missy Senner, and Mel Carr were in attendance.

Agenda approval: Michael moved to approve the agenda as presented. Wes seconded the motion. All members were in favor.

Previous Meeting Minutes: The June 11th regular meeting minutes were reviewed. Wes moved to approve the minutes as presented. Michael seconded the motion. All members were in favor.

Public Comment: Sam called for public comment and asked it be held to 3 minutes per speaker. Missy Senner introduced herself and stated she would like to see the Fair admission less for children. As a family of 5, it would cost her \$35 to enter the grounds. Create a family ticket. No further comments heard and were closed by Sam.

Manager's Report: Mark reviewed the monthly Commissioners report providing details to the activities being completed. Phase 2 infrastructure is scheduled to be concluded by July 24th. A Flathead Electric easement and 3-phase line was found in the SE corner of the grounds. Lewis house septic is still being pushed forward. Animal inspection veterinarians have volunteered to fill all periods needed. Food concessionaire meeting was held just prior tonight with a good turn-out. Michael presented some good ideas for the vendors to market their products. Grandstand ticket sales are starting to show some movement with Rodeo events on-track with past years. Concerts continue to be off previous years. Mark Niemeyer was introduced as the Fair Office Coordinator and provided a quick overview of his background. He was asked if customers were taking advantage of the last year's price before the increase. Hasn't asked specifically but is seeing customers buying blocks of seats. On-line entries are open and have started. Sponsors are being finalized with several new supporters involved. Event activities are being completed and schedule prior to fair is about completed.

The monthly financial report was presented with comparison to projected fiscal year ending numbers. We are on target to meet both revenue and expenditure projections for FY 15. Details were provided by Sandy. She noted that revenues will not be completed until mid-August. Property taxes came in higher than expected which brings us on target with the amended budget. Expenditures are not completed yet as payables still need to be booked for prior fiscal year. Initial numbers look to be close or slightly lower than budgeted. Michael thanked Sandy for her detail and work on the numbers.

Committee reports: No reports provided.

Old Business: Phase 2 Infrastructure project budgeting is being finalized with change orders still yet to come. These items are relatively minor. Hydro-seeding will be the final element of project in September. Total budget for the project is \$690,000 and we are very close to that. Additional element is entry ways to program buildings on the west side of the road. These are being upgraded to meet ADA standards. Phase 1 work by LHC is not draining properly outside of the Fair Office. Meetings are underway to resolve this before warranty period expires.

The Meridian entrance project has not had significant progress since June report. Structural engineering is completed and discussions with City on requirements continue. Agency exemption is being recommended by the City to meet design.

Recycling bins are scheduled to arrive in the next 2 weeks. Evergreen Recycling will provide dumpsters at no charge. The components are coming together for this to be in place by Fair.

New Business: Sam asked the Fair Commissioners if they desired to hold an August meeting which would be held on the 13th. Consensus was to hold an August meeting.

Fair briefing meetings will be held daily at 7 AM in the Country Fair Kitchen beginning Wednesday, August 19th.

No further New Business was brought forward. Sam asked for a motion to adjourn. Michael moved to adjourn the meeting at 7:03 pm. Seconded by Wes with all members in favor.

Submitted by: mc
Approved as submitted:

Chair

Date